



## PURPOSE & DIRECTIONS

A consortium agreement is an agreement between two institutions for the financial benefit of a student who is simultaneously enrolled at both institutions.

This agreement allows a student to receive a Hathaway Scholarship from a HOME institution for 10-12 credits per semester from 3-4 HOME and programs. It is the student's responsibility to complete the agreement properly and ensure that all necessary steps are taken so funding may be delivered and academic credit granted for the Hathaway-eligible courses.

The consortium process has several steps. Please review and then complete the following steps.

1. Complete all sections of this application, leave nothing blank.
2. Register for classes at HOME and the HOST institution. You must be a resident of the HOME state.

1. A student completing this agreement must be intending to enroll for credit at a HOST institution. The student will receive the Hathaway Scholarship only from the HOME institution. All Hathaway Scholarship awards will be made by HOME based on Hathaway Scholarship policies. The student must be enrolled at the HOME institution for at least one course applicable to his/her degree in any semester covered by this agreement. A student enrolling for courses at either the HOME or the HOST institution must apply and be officially accepted for admission to the HOME institution.
3. You are responsible for notifying your HOME school's Hathaway Scholarship Coordinator of if you drop/withdraw from any HOST institution courses covered under this Consortium Agreement.
4. A separate agreement must be completed for every semester which you wish to take courses at a HOST institution and have them counted towards your HOME institution's Hathaway Scholarship eligibility.
5. As a condition of this agreement, the student authorizes both HOME and HOST institutions to share all relevant information relating to the student's application for and receipt of the Hathaway Scholarship, if that information is needed by the other institution. The student's signature on this form also indicates that he/she is aware that the proceeds of funds received for the applicable term must be used only for educational expenses incurred.
6. Processing may take two (2) to four (4) weeks. It is the student's responsibility to comply with the HOST institution's fee payment policies during processing. At the HOME institution, tuition and fees must be paid or arrangements for payment must be made at the time of registration. No student will be allowed to register for classes with a balance owing from a previous semester. Students are encouraged to contact the HOME College Business Office in regard to their financial obligations and status.
7. Neither institution waives its governmental immunity by entering into this Agreement. Both institutions fully retain all immunities and defenses provided by law. This agreement may be canceled by either institution upon written notification and will automatically terminate at the conclusion of the identified term of enrollment.

**RETAIN THIS PAGE FOR YOUR RECORDS**

